

EXAMPLE ONLY

STATISTICAL SUMMARY

UNIT: [REDACTED]

AWARD: KEITH B. MCCUTCHEON AWARD - MARINE HEAVY HELICOPTER SQUADRON OF THE YEAR AWARD

<u>SAFETY:</u>		<u>APR 03 - MAR 04</u>	<u>APR 02 - MAR 03</u>
HAZARD REPORTS		3	2
PUBLISHED SAFETY ARTICLES		0	0
SUBMITTED SAFETY ARTICLES		2	0
NATOPS CHANGE RECOMMENDATIONS		1	1
CLASS "A" ACCIDENTS		0	0
CLASS "B" ACCIDENTS		0	0
HOURS FLOWN SINCE LAST ACCIDENT		35,158	32,885

<u>FLIGHT DATA:</u>			
OPERATIONAL READINESS (CRP)		83%	87.34%
FULL MISSION CAPABLE		64.41%	58.52%
MISSION CAPABLE		74.025%	71.68%
UTILIZATION RATE		20.2%	17.4%
TOTAL SORTIES		1259	998
TOTAL HOURS		2273.6	1997.4
WEEKS DEPLOYED		34	34
DETACHMENTS		8	6

<u>PERSONNEL:</u>			
FIRST TERM REENLISTMENTS		9	16
RETENTION RATES		50%	58%
OFFICER AUGMENTATION:			
REQUESTED		0	0
APPROVED		10	6
NON-EAS ATTRITION		0	0
OFF-DUTY EDUCATION		120 Crd hrs	0
GED's COMPLETED		0	0

<u>OPERATIONS:</u>			
CARGO DELIVERED (POUNDS)		975,510 int	1,094,099 int
		575,500 ext	1,389,997 ext
PASSENGERS TRANSPORTED		2852	3564

UNIT AWARD

Review MARADMIN 135/05

EXAMPLE ONLY

STATISTICAL SUMMARY

Unit: ██████████
Award: MCAA Marine Aerial Refueler Transport Squadron of the Year

Safety:

Hazard Reports	1
Published Safety Articles	0
NATOPS Recommendations	4
Class "A" Accidents	0
Class "B/C" Accidents	0
Hours Flown Since Last Major Accident	13,097.4

Flight Data:

	Last Year	Current Year
Operational Readiness (CRP)	78.9	81.2
Weeks Deployed	14	28

Overall

Mission Capability	65.7	55.0
Full Mission Capability	35.0	24.9
Utilization Rate	43.0	48.1
Total Sorties	2649	2091
Total Hours	5727.8	5931

KC-130F Model

Mission Capability	66.3	49.9
Full Mission Capability	30.2	25.2
Utilization Rate	44	39.1
Total Sorties	2119	1181
Total Hours	4217.8	3416

KC-130R Model

Mission Capability	63.8	66.6
Full Mission Capability	30.1	25.1
Utilization Rate	43	63.6
Total Sorties	530	910
Total Hours	1510	2515

Personnel:

First Term Reenlistments	11
Retention Rates	25.5%
Officer Augmentation: Requested	0
Approved	0
Non-EAS Attrition	8
Off-Duty Education (Number Enrolled)	14
GEDs Completed	5
MCI/Extension Courses Completed	63
MCU Distance Education (Enrolled)	36
Medical/Dental Readiness	99%

OPERATIONS:

Cargo Deilvered (#LBS)	9,206,464
Passengers Transported	5246
Aerial Refueling Offloaded	1,662,196
Total Aircraft Refueled	463
RGR fuel offloaded	12,740
RGR ACFT Fueled	8
Air Delivered Cargo	150
Air Delivered Passengers	230

Remarks: Statistics for the period are estimated based on historical figures and forecast averages for April 2004. MCI course completion reflects total courses completed in current time frame by squadron personnel.

EXAMPLE ONLY
(PROPOSED CITATION)

THE MARINE CORPS AVIATION ASSOCIATION TAKES PLEASURE IN PRESENTING

THE AERIAL REFUELER TRANSPORT SQUADRON OF THE YEAR AWARD FOR SERVICE AS SET FORTH IN THE FOLLOWING CITATION:

FOR DISTINGUISHED ACHIEVEMENT, PROFESSIONALISM, AND COMMENDATORY PERFORMANCE FROM 1 MAY 2003 TO 30 APRIL 2004. MARINE AERIAL REFUELER TRANSPORT SQUADRON 352 DISTINGUISHED ITSELF FROM ALL OTHER AERIAL REFUELER TRANSPORT SQUADRONS BY DEMONSTRATING AN UNPARALLELED LEVEL OF PROFESSIONALISM, COMMITMENT TO EXCELLENCE, AND DEDICATION IN CRUCIAL FLIGHT SUPPORT FOR MARINE, JOINT, AND COALITION OPERATIONS AND EXERCISES THROUGHOUT THE WORLD. THE "RAIDERS" REPUTATION FOR RELIABILITY, WHEN FACED WITH TIME-CRITICAL DEPLOYMENTS, AGAIN DEMONSTRATED SUPERIOR COMBAT READINESS. FLYING AN AGING AIRFRAME IN AUSTERE ENVIRONMENTS, THE MARINES OF AERIAL REFUELER TRANSPORT SQUADRON 352 MAINTAINED AN EXCEPTIONAL OPERATIONS TEMPO THROUGH A SUPERLATIVE MAINTENANCE EFFORT TO PROVIDE THE HIGHEST ALLOWABLE READINESS RATE FOR ANY AND ALL MISSION REQUIREMENTS. THE CHARACTER OF THE "RAIDERS" IS SHOWN IN THEIR UNYIELDING DETERMINATION AND RELIABILITY AND IS A DIRECT RESULT OF THEIR PROFESSIONAL, SAFE, AND EFFICIENT WORK. THE "RAIDERS" ARE RECOGNIZED AROUND THE GLOBE FOR THEIR "CAN-DO" ATTITUDE AND "ESPRIT DE CORPS." THE IMPRESSIVE PERFORMANCE OF AERIAL REFUELER TRANSPORT SQUADRON 352 REFLECTS GREAT CREDIT UPON THE "RAIDERS" AND IS IN KEEPING WITH THE HIGHEST TRADITIONS OF MARINE AVIATION AND THE UNITED STATES MARINE CORPS.

Example Only

DESCRIPTION OF ACTION

Prologue

During the last 12 months Marine Aerial Refueler Squadron [REDACTED] successfully completed the support of OPERATION IRAQI FREEDOM I (OIF I) and began an extensive effort to refocus on the two paramount themes of Marine Aviation; Mission Accomplishment and Safety. After operations in Iraq, [REDACTED] incorporated lessons learned into training focusing on Assault Support. The Raiders worked tirelessly, becoming more proficient in Assault Landing Zone (ALZ) operations, Low Altitude Tactics (LAT), Aircraft Survivability Equipment (ASE), Night Vision Devices (NVD) and Chemical Biological Respirator (CBR) training. This dedication to training led to the readiness of [REDACTED] to support global missions including OPERATION IRAQI FREEDOM II. The Raider's efforts have significantly contributed to Marine Aviation, and have further validated the Marine Corps' claim as the America's 911 force in readiness.

Operations

Entrenched in combat support missions, operational exercises and MEF support, the Raiders have proven themselves durable, with the capability of supporting the Marine Corps at any time or place. After its revolutionary assault support to the FEBA into and out of expeditionary airfields, the desert floor and the Iraqi highway system, the ability of VMGR-352's Marines to project all six functions of Marine Aviation was demonstrated repeatedly with multiple deployments in support of Theater Operations. Whether providing aerial refueling, logistical support for Joint Forces, relief for disaster victims, or aerial delivery of troops and cargo, the Raiders have demonstrated an unmatched commitment to operational excellence, professionalism and mission accomplishment.

[REDACTED], while executing an aggressive, proactive training program, continued to support the operating forces by providing lead and trail maintenance lift for many units returning from OIF and UDP's. The Raiders brought C-12's back from Iraq in August, Harriers back from Afghanistan in September, and Hornets back from Japan in both September and December. In August, the Army was provided with requested airlift support in Colombia in support of counter-drug operations in Central and South America. In October, the Raiders deployed a two aircraft detachment to Iraq in support of 13 MEU(SOC). In December the squadron participated in Desert Talon for three weeks in preparation for OIF II. In February 2004, the OIF II detachment was deployed Iraq and are currently participating in combat support operations.

Sortie Based Flight Operations Plan. [REDACTED]

simultaneously met all Operational, exercise, and support tasking and executed a detailed Sortie Based Flight Operations Plan that maximized each aircraft flight hour per maintenance

man-hour. Throughout the past year, the squadron flew numerous missions in support of FMF and Joint forces. The training value of each of these missions was maximized and every supported unit received on track/on time support.

Operational Summary. From 1 May 2003 to 30 Apr 2004, VMGR-352 flew over 5,550 flight hours in 1,942 sorties, dispensed nearly 2,000,000 pounds of fuel through aerial and ground refueling, and transported 5,500 passengers and 9,206,464 pounds of cargo. Additionally, the Raiders aerial delivered 230 troops and 143,630 pounds of cargo. Throughout this period, the Raiders ability to simultaneously fulfill global tasking and meet I MEF requirements, such as support to three MEU's, multiple CAX's and trans-Pacific/Atlantic movements demonstrated the highest degree of professionalism. This support and training resulted from a solid Sortie Based Flight Operations Plan, Fiscal Year Operating Plan and an operating philosophy focused on the opportunities inherent in all tasks and challenges.

Maintenance

Operational Support. A determined and diligent effort from the Raider Maintenance Department resulted in the accomplishment of a demanding Sortie Based Flight Operations Program in excess of 6000 flight hours and the execution of an extraordinary detachment and deployment schedule. This effort is impressive considering that the average number of "In-reporting status" aircraft was 10 out of the 13 aircraft assigned as a result of depot level maintenance requirements, ASPA inspections, and an aggressive modification program (NVIS, Traffic Collision Avoidance System, ARC-210/GPS and GPWS installation).

Operational Readiness. Even with a demanding operational tempo that required the maintenance department to double or triple site, the Raiders maintained their overall Mission Capable rate for the period at 65.7%. While maintaining operational readiness the Maintenance department designated 11 CDI's and 8 CDQAR's during the past year, and continues to train all personnel to required maintenance standards. This maintenance effort is directly attributable to a detailed FY04 maintenance plan that was fully coordinated with operations and executed by Marines focused on mission accomplishment.

Operational Initiative. The Raider Maintenance tenacity was further seen with the establishment of a [REDACTED] aircraft modification site at MCAS Miramar. This initiative had been in work for 18 months and would positively impact the ability of [REDACTED] to provide maximum available aircraft in support of I MEF. Also, it would decrease man-hours spent for transfer and acceptance inspections and increase operational readiness. The ability to plan for and execute modifications on-site would ensure that all impending aircraft modifications are expeditiously accomplished.

Training

Execution of an aggressive Aircrew Training plan that recognized the inherent training value of every sortie (Frag or T&R) was the hallmark of the last year for [REDACTED]. With the Squadron Sortie Based Training Plan providing the framework and the FY03 Operating Plan and Monthly Operational Frag providing the focus, [REDACTED] successfully upgraded 9 copilots to Transport Plane Commanders. Further it designated 5 Aircraft Commanders as section leaders and 2 Aircraft Commanders as division leaders. 10 NSQ aircrews have been produced and the NSI force has been doubled in the past year. [REDACTED] is now more tactically capable than ever. The Squadron has met or exceeded all T&R required core competencies and nearly 80% of all [REDACTED] were used to conduct Aircrew Training. This "Flying Classroom" concept maximized the squadron's readiness while keeping Mission Accomplishment the top priority.

Safety

This year [REDACTED] focused on safety in the air and on the ground, on and off-duty as part of Force Protection and Combat Readiness. The Raiders have accumulated over 13,097.4 hours of Mishap-Free flight time. Standards of aircrew and maintenance preparedness have been raised to increase situational awareness by including all crewmembers in the mission/task planning and briefing process. Stringent use of Operational Risk Management (ORM) guidelines and including ORM in all tasks and activities have established the Raiders on the road to success and safer practices by identifying and mitigating possible risks. Monthly program meetings such as [REDACTED] "Safety Focus" Enlisted Safety Council and "Raider Riders" Motorcycle Riders Program have increased awareness at the most critical decision making level, the junior Marine, both on and off the flight line.

Conclusion

The [REDACTED] have aggressively sought to attain the maximum opportunity from every challenge placed in their path. The dedication and selfless devotion to duty by the Marines and sailors of [REDACTED] this year have demonstrated, time and again, their skill at supporting any mission assigned, regardless of location, difficulty or brevity of notification. The numerous deployments undertaken during the period have enabled the Raiders to increase their military prowess while honing the support they provide to the Marine Corps. A focused training program, an innovative approach to safety, a committed Maintenance Department, and a "Can Do" attitude by all Marines in [REDACTED] make this squadron eminently qualified for the 2004 Marine Corps Aviation Association's Aerial Refueler Transport Squadron of The Year.