

MANUAL FOR THE MARINE CORPS HISTORICAL PROGRAM



MARINE CORPS ORDER P5750.1G

APPENDIX A

PREPARATION OF COMMAND CHRONOLOGIES

The following Command Chronology sample was extracted from the official MCO P5750.1G, Appendix A.

It provides the official guidelines for preparing and submitting this important report.

More information on this and other Marine Corps Historical Programs is available online at the website for the [Marine Corps History and Museums Division](#)

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APPENDIX A

PREPARATION OF COMMAND CHRONOLOGIES

This appendix contains instructions for submitting command chronologies including format guidance and examples of the four prescribed sections. It should be used as a guide, recognizing that the diverse activities or various commands may require different data or detailed information to be included, to reflect accurately and completely the activity of the command.

Annex 1. ORGANIZATIONAL DATA

Format for Section 1 of the Command Chronology

Annex 2. NARRATIVE SUMMARY

Example of Section 2 of the Command Chronology

Annex 3. SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

Example of Section 3 of the Command Chronology

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Example of Section 4 of the Command Chronology

Annex 5. REPORTING COMMANDS AND FREQUENCY OF REPORTS

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ANNEX 1: FORMAT FOR SECTION 1, COMMAND CHRONOLOGY

SECTION 1: ORGANIZATIONAL DATA

Unit designation

- a. Reporting Unit Code.
- b. Table of organization number(s).

Period covered and location (include information such as, "At sea enroute to _____", "in port at _____", etc.).

Personnel Information

- a. Commanding General (Commanding Officer) 1/
- b. Assistant Commanding General (Executive Officer)
1/ Inclusive dates 2/
- c. Subordinate Commanders 1/ Inclusive dates 2/
- d. Principal Staff Members 1/ Inclusive dates 2/
- e. Staff Historian 1/ Inclusive dates 2/
- f. Sergeant Major and/or senior enlisted 1/Inclusive dates
2/

Average monthly strength (personnel chargeable and on hand):

	USMC		USN	
	Officer	Enlisted	Officer	Enlisted
Month-1				
Month-2				
Month-3				
Month-4				
Month-5				
Month-6				

Equipment:

List type and number of major items of equipment assigned; i.e., aircraft, tanks, artillery pieces. As required in UNITREP reference: MCBul 3000 (Table of Marine Automated Readiness Evaluation System (MARES) Logistics Reportable Items and Pacing Items of Equipment (for aviation units)).

NOTES:

- 1/ Use grade, first name, middle initial, and last name to identify individuals throughout chronology.
- 2/ For time covered by reporting periods.

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ANNEX 2: EXAMPLE OF SECTION 2, COMMAND CHRONOLOGY

SECTION 2

NARRATIVE SUMMARY

Command, Operations, and Training

During the second half of 1987, 3d Marines (Rein) pursued training variations of its mission as the Ground Combat Element (GCE) of 1st Marine Expeditionary Brigade (MEB). Concentrating on the training evolutions that best prepare us for combat. This training had us conducting exercises in HI, CA, and Guam (see item 1 and 2).

July found the headquarters planning for Combined Arms Exercise (CAX) 9-87. By August, the regiment with its command group, four independent companies, 1stBn, 3d Marines and 1st Bn (Rein), 12th Marines, had deployed to Camp Wilson, Marine Corps Air Ground Combat Center (MCAGCC), Twenty-nine Palms, CA. The regiment, acting as higher headquarters during the battalion CAX, gained a wealth of operational experience in supporting arms coordination. The battalion CAX was concluded on 29 August, and 3d Marines (Rein), task organized with its Maritime Prepositioned Force (MPF) units from I MEF, immediately conducted a regimental live fire combined arms exercise. This one and one-half day exercise allowed us to work with 1st Tank Bn; Company C, 1st Light Armored Vehicle (LAV) Bn and Batteries P and R from 5th Bn, 11th Marines. Throughout the exercise the Regimental Staff gained an in-depth view of the intricacies of maneuvering a highly mobile mechanized force with supporting fires. During this exercise 3d Marines (Rein) executed its role as the GCE of a Marine Air Ground Task Force (MAGTF) commanding and controlling a combined force of 42 tanks, 16 towed howitzers, 6 self-propelled howitzers, 24 assault amphibious vehicles (AAV's), 26 light armored vehicles (LAV's) 80 TOW vehicles, 41 aircraft and with a total troop strength of 2400 Marines and sailors. This included a Navy F-18 Squadron from Naval Air Station (NAS), Jacksonville, FL.

Planning training for deployment and employment as the Maritime Prepositioned Force-3 (MPF) GCE continued at an intense level.

Elements of the Regiment participated in an Offload Preparation Party (OPP) exercise in August, a Brigade Service Support Group (BSSG-1) Arrival and Assembly Command Post Exercise (CPX) in October, a MPF-MEB Staff Planning Mobile Training Team Course taught by Land Force Training Center Pacific (LFTCPAC) in October;

MEB CPX (5-87) in October at Bellows Air Force Station, and an OPP/Survey Liaison Reconnaissance Port (SLRP), and Arrival and Assembly Exercise in Guam during December. Fly-in-Echelon (FIE) planning was refined; culminating in the actual pack-up and staging of all FIE equipment and preparation of refined aircraft load plans.

In late October the regimental commander initiated an Officer Tactics School. This school is conducted on a weekly basis and consists of formal lectures, problems, and discussion on the tactics of combat and command and staff planning. These classes were developed to give all officers in the regiment and especially the commanders and staff officers a better understanding of the commander's "intent". These lectures and brain storming seminars have provided a very unique communication link between the officers of the Regiment and are serving to broaden their tactical horizons.

November and December saw the regimental staff involved in the staff planning sequence and preparing courses of actions and staff estimates of supportability in preparation for Team Spirit 88.

Personnel and Administration

Assignment of personnel to major subordinate commands is controlled through PREPAS. Assignment to the four separate companies and Headquarters Battery, 1st Bn (Rein), 12th Marines is accomplished by Brigade Personnel, but is based on our fair share of available on board personnel. This has presented problems in some critical military occupation specialties (MOS).

During this period a change to the Table of Organization (T/O) 1096C was submitted recommending increases to accommodate the manpower needed to operate the Regimental Consolidated Administration (CONAD) Section. Another manpower initiative concerned a major change to the method used to fill our Fleet Assistance Program (FAP), Morale, Welfare and Recreation (MWR) and Temporary Additional Duty (TAD) requirements. This new procedure should relieve the infantry battalions of much of their FAP, MWR and TAD requirements for their first 90 days after returning from unit deployment program (UDP) and 90 days

prior to departure for UDP. The tempo of administrative activity remains at a high level, due to required actions associated with the UDP and operational requirements.

Legal Action

The Commanding Officer, 3d Marines is the Special Court Martial Convening Authority for the four separate companies; Headquarters Company, 3d Marines (Rein); Detachment, Company A/H&S, 3d Assault Amphibian Vehicle Battalion; Company A, 3d Combat Engineer Battalion; and Company A, 3d Reconnaissance Battalion. As such, the following legal proceedings were held at this level.

General Courts Martial:	3
Special Courts Martial:	2
Non-Judicial Punishment:	104
JAG Manual Investigations:	50

Awards

The 3d Marines (Rein) recognized its outstanding Marines by presenting them with the following awards:

Navy Achievement Medals:	103
Meritorious Masts:	82
Letters of Commendation/Appreciation:	67

Logistic/Supply

Logistics activity corresponded to the high level of operational and training activity throughout the second half of 1987. Off-island deployments, on-island training, unit deployment facilities renovations provided ample logistics challenges for the regiment. Redeployment from Pohakuloa Training Area (PTA) 2-87 was completed by mid-July 1987 and deployment to Twenty-nine Palms began 3 weeks later. CAX 9-87 exercised all aspects of combat service support and provided particularly valuable experience resupplying and maintaining a MEB sized GCE in the attack. Planning for Team Spirit 88 and PTA 1-88 began in the last week of December. A paucity of amphibious shipping continues to necessitate reliance on strategic airlift for all deployments. Participation in the

unit deployment program (2d Bn, 3d Marines and 3d Bn, 3d Marines rotating in September) requires the complete inventory and turnover of all property on charge to the departing battalion and has had positive effect on the accountability and overall material readiness of our infantry battalions. Annual Logistics Functional Area Inspections have been consolidated and scheduled to assist the UDP turnover process.

Overall equipment readiness remains high and new equipment continues to be introduced within the regiment. Our full complement of 9mm pistols was received and placed in service. Squad Automatic Weapon (SAW) and Shoulder Launched Multi-Purpose Assault Weapon (SMAW) have been introduced into the combat support elements of the regiment and placed in service. The AN/PRC-113 radio has been placed in service. The Modular Universal Laser Equipment (MULE), AN/TPQ-36 Fire Finder Radars, Position Azimuth Determining Systems, AN/PRC-68 Radios, and TOW Missile Systems are on hand awaiting placement in service. Our first shipment of AAVP7A1 Upgunned Weapons Stations has arrived for installation during the first quarter of 1988.

An ongoing facilities renovation program has required temporarily relocating units while construction is in progress. New company/battery headquarters buildings are nearing completion and Phase III of the Barracks Renovation Program is well underway.

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ANNEX 3: EXAMPLE OF SECTION 3, COMMAND CHRONOLOGY

SECTION 3

SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

24 Jul 1987	The Secretary of the Navy, The Honorable Mr. James H. Webb, on board visiting.
27 Jul 1987	3d Marines (Rein) provided a static display for members of the 3d Marine Division Association, "Return to the Pacific."
2 Aug 1987	2d Bn, 3d Marines deployed to Okinawa, Japan for UDP under 9th Marines.
4 Aug 1987	3d Bn, 3d Marines returned from UDP.
11-16 Aug 1987	3d Marines (Rein) participated an OPP exercise in Guam.
14 Aug-6 Sep 1987	3d Marines (Rein) deployed to MCAGCC Twenty-nine Palms, CA for CAX 9-87 and a MPF, GCE live fire CAX.
16 Sep 1987	3d Marines (Rein) participated in the change of command ceremony at MCAS for CG FMFPac in which LtGen D'Wayne GRAY was relieved by MajGen Richard M. COOKE.
1-2 Oct 1987	3d Marines (Rein) participated in BSSG-1 Arrival and Assemble CPX at Bellows Air Force Station.
3 Oct 1987	Commandant of the Marine Corps, Gen Alfred M. GRAY Jr., on board visiting.
8 Oct 1987	3d Marines (Rein) participated in CG FMFPac public relations program for local civilian dignities. Armed

Services Committee's "After Hours Program" conducted aboard MCAS Kaneohe. (Item 3)

14-23 Oct 1987 3d Marines (Rein) Staff attendants MPF MTT.

26-30 Oct 1987 3d Marines (Rein) participated in 1st MEB CPX 4-87 at Bellows Air Force Station, HI.

6 Nov 1987 3d Marines (Rein) conducted a regimental run aboard MCAS Kaneohe. (Item 4)

10 Nov 1987 3d Marines (Rein) participated in 1st MEB Marine Corps Birthday ceremonies conducted at Platt Field.

13 Nov 1987 Posting and Relief ceremonies was conducted for the Regimental Sergeant Major. SgtMaj Allan J. KELLOG was posted and SgtMaj William S. SIMS Jr. was relieved. (Items 5 and 6)

16-20 Nov 1987 3d Marines (Rein) conducted a Fly-in-Echelon inspection for a MPF embarkation scenario.

19 Nov 1987 3d Marines (Rein) conducted a static display and live fire display for Congressman Vincent T. BLAZ (BGen, USMC (Ret)).

10-15 Dec 1987 3d Marines (Rein) S-4 section participated in OPP exercise for a MPF scenario. Exercise was conducted in Guam.

21 Dec 1987 3d Marines (Rein) celebrates it 71st birthday. A family day was conducted consisting of a weapon/equipment static display and a cake cutting ceremony. (Items 7 and 8).

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ANNEX 4: FORMAT FOR SECTION 4, COMMAND CHRONOLOGY

SECTION 4

SUPPORTING DOCUMENTS

List all items attached and paginate accordingly; e.g.:

- Item 1. RegtBul 1500 of 31 Jul 1987,
Quarterly Training Bulletin,
4th Quarter FY-87 and
Operational Plan
- Item 2. RegtBul 1500 of 19 Oct 1987,
Annual Training Plan Fiscal
Year 1988
- Item 3. Letter of Instruction for the
Armed Services Committee
"After Hours Program"
- Item 4. Letter of Instruction for
Regimental Run
- Item 5. RegtBul 5060 of 19 Oct 1987,
Post and Relief of the
Regimental Sergeant Major
- Item 6. Excerpt, HAWAII MARINE, 16
Nov 1987, 3d Marines SgtMaj
Post and Relief
- Item 7. RegtBul 5060 of 4 Dec 1987,
3d Marines (Rein) Family
Day
- Item 8. Excerpt, HAWAII MARINE, 17
Dec 1987, "3d Marines' 71st
"Birthday"

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ANNEX 5: COMMAND CHRONOLOGY; REPORTING COMMANDS AND FREQUENCY OF REPORTS

ORGANIZATION	(1 Jan-31 Dec) ANNUAL	(1 Jan-30 Jun) (1 Jul-31 Dec) SEMIANNUAL
Fleet Marine Force (See Note)		
Down to and including the battalion/squadron and separate company/battery level.		x
Task-organized units, such as MEU's, MEB's, and MEF's, as well as temporarily task-organized units of battalion and squadron size or larger.		x
4th Marine Division	x	
4th Marine Aircraft Wing	x	
4th Service Support Group	x	
Marine Corps Districts	x	
Marine Corps Combat Development Command		x
Headquarters Battalion, Headquarters, U.S. Marine Corps	x	
Bases and Stations	x	
Marine Barracks	x	
Marine Detachments	x	

ORGANIZATION	(1 Jan-31 Dec) ANNUAL	(1 Jul-31 Dec) SEMIANNUAL
Mobilization Training Units	x	
All other command organizations		x
Marine Security Guard Battalion		
Marine Support Battalion, Naval Security Group,		
Marine Air Training		
Support Group		
Marine Corps Security Force	x	
Companies, Atlantic and Pacific		
Marine Corps Reserve Units	x	
All units down to and including		
battalion/squadron and separate		
company/battery/detachment level.		
Includes units organic to a		
battalion or squadron if not		
geographically located at the		
headquarters of the parent command.		

NOTE: Task-organized units activated for a specific mission, exercise, or deployment of short duration will submit a single command chronology immediately upon completion of the activity for which they were established. If activated for more than 6 months, reports will also be submitted for regular reporting dates and upon completion of the mission. Units conducting operational deployments, engaged in combat operations, or in other special situations will submit command chronologies as required by paragraph 9003.5.